

RAJYA VOKKALIGARA SANGHA
Srigandhadakavalu Pre-University College (Grant-in-aid),
K.R.Road, V.V.Puram, Bengaluru.

No.RVS/SKJC/C&R-17/2019-20

Bangalore,
Dated: 20 May, 2020.

NOTIFICATION

Whereas the Administrator of the Rajya Vokkaligara Sangha appointed by the State Government under section 27(A) of the Karnataka Societies Registration Act, 1960 intending to frame Cadre & Recruitment Rules for Srigandhadakavalu Pre-University College (Grant-in-aid), published a copy of the Draft Rules in the Notice Board and website of Rajya Vokkaligara Sangha Head Office and that of the said Institution in Notification No.RVS/SKJC/C&R-17/2019-20 dated:01.01.2020 inviting objections and suggestions from the persons likely to be affected thereby within 30 days from the date of publication of the notification;

Whereas the said notification was made available to the public on 01.01.2020;

And whereas, the objections and suggestions received in respect of the said draft rules have been considered by the Administrator, Rajya Vokkaligara Sangha;

Now, therefore, the Administrator, Rajya Vokkaligara Sangha in exercise of the powers conferred under Sub-section (9) of Section 8 of the bye-laws of Rajya Vokkaligara Sangha hereby makes the following rules, namely:-

RULES

1. Title and Commencement:-

- (i) These Rules be called the Srigandhadakavalu Pre-University College (Grant-in-aid), (Cadre and Recruitment) Rules, 2019.
- (ii) They shall come into force from the date of publication in the notice board of the Rajya Vokkaligara Sangha Head Office and that of the Srigandhadakavalu Pre-University College (Grant-in-aid), Bengaluru.

2. Application:

- (i) These Rules shall apply only to the Employees covered under Grant-in-aid and appointed on a regular basis to the service of the Srigandhadakavalu Pre-University College (Grant-in-aid), Bengaluru.
- (ii) They shall not apply to Persons appointed on Temporary basis.

3. Method of Recruitment and minimum qualification:

(i) The establishment of Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru shall consist of such category of posts as specified in Column-2 of the **Schedule-I** annexed, their number, the method of recruitment and minimum qualification shall be as indicated in Columns-3, 4 and 5 thereof respectively.

(ii) The minimum qualification and age for recruitment/appointment and retirement for employees in Private Educational Institutions receiving Grant-in-aid from the State Government shall be the same as those applicable for the corresponding category of employees in the Government Educational Institutions.

(iii) The present incumbents who are working on permanent basis against such of the posts in the Institution, which are not included in Schedule-I shall continue with the designation and conditions of service coterminous with their service. Thereafter, those posts shall stand abolished and the posts included in Schedule-I only shall continue to operate in the Institution.

4. Definition:- In these rules, unless the context otherwise requires;

- (1) "Act" means, the Karnataka Education Act, 1983(Karnataka Act 1 of 1995).
- (2) "Sangha" means Rajya Vokkaligara Sangha.
- (3) "Office Bearers" means and includes President and such of the office bearers as defined in Section 7 (1) (a) of the bye-laws of Sangha.
- (4) "Executive Committee" means and includes Persons elected to the Executive Committee of Rajya Vokkaligara Sangha as per the bye-law.
- (5) "Management" means the Executive Committee of Rajya Vokkaligara Sangha.
- (6) "Private aided Pre-University College" means Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru, recognized by Government of Karnataka and getting Grant-in-aid partly or wholly from the State Government.
- (7) "Administrator" means the person appointed by the State Government as Administrator of Rajya Vokkaligara Sangha, under the Karnataka Societies Registration Act, 1960.
- (8) "CEO" means Chief Executive Officer of Rajya Vokkaligara Sangha.
- (9) "Year" means academic year or financial year as the context may imply.
- (10) "Appointing Authority in relation to teaching and non-teaching posts" means the Executive Committee of Rajya Vokkaligara Sangha.

- (11) "Permanent/Regular Employee" means an employee, teacher or otherwise appointed by the Management against permanent/substantive post in the institution on a regular basis and approved as Grant-in-aid post by the Director of Pre-University Education from time to time.
- (12) "Temporary Employee" means a person appointed temporarily against a sanctioned post in the exigencies of Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru but not appointed regularly as per the rules of recruitment.
- (13) "Bank" means a Commercial or Co-operative Bank designated by the Director of Pre-University Education/ Rajya Vokkaligara Sangha as the case may be.
- (14) "Head of the Department" means Director of Pre-University Education in Karnataka.
- (15) "Controlling Authority"/ "Competent Authority" means Director of Pre-University Education in Karnataka.
- (16) "Post/s in the Institute" means the posts specified in Schedule-I to these Rules for Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru.
- (17) "Board of Selection" means various Boards of Selection prescribed in these Rules for different category of posts.
- (18) "State" means the State of Karnataka.

Other terms not specifically defined in these Rules shall have the same meaning assigned to them as prevailing in the Karnataka Education Act 1983, Karnataka Pre-University Education (Academic, Registration, Administration and Grant-in-aid etc.) Rules, 2006 and as are prescribed by the State Government from time to time and to the extent applicable to Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru.

5. Appointment of Staff:

(i) All posts whether permanent or on temporary basis shall be filled by the Executive Committee based only on the proposal from the Head of the Institution and after considering the necessity for the same, subject to the provisions of these rules and with the prior approval of the Competent Authority.

(ii) Henceforth any appointment against sanctioned/additional or new posts shall be made only as Grant-in-aid posts with the approval of the Competent Authority.

6. Teaching Faculty and Student Intake:

(i) In the Karnataka Pre-University Education (Academic, Registration, Administration and Grant-in-aid etc.) Rules, 2006 guidelines have been prescribed for the Management of Aided Private Educational institutions and local authority institutions with regard to recruitment and other conditions of service for the employees. Further, in the Karnataka General Services (Pre-University Education) (Recruitment) Rules 2013, the method of recruitment and minimum qualification for the posts of Principal and Lecturers in Government Pre-University Colleges has been prescribed. These rules shall be applicable to Sriganthadakavalu Pre-University College (Grant-in-aid) Bengaluru.

(ii) As per these Rules, staffing pattern is prescribed on the basis of student strength and number of Sections in each course/subject. The minimum and maximum Student strength for a Section shall be 40 & 80 respectively. Additional Section in any approved combination shall not be allowed unless the student strength in the existing Section exceeds 100.

(iii) Sriganthadakavalu Pre-University College (Grant-in-aid) is offering course with HESP combination in Arts wing and courses with GEBA & HEBA combination in Commerce wing and course with PCMB combination in Science wing. The Grant-in-aid for Arts wing and HEBA combination in Commerce wing of the College is approved by the Department of Pre-University Education. CEBA combination in Commerce wing and the Science wing are un-aided. The teaching faculty is prescribed considering the workload based on number of sections and student strength in each course. Similarly, the non-teaching staff are prescribed based on the total student strength in the college as per the staffing pattern and included in Schedule-I.

(iv) The Management shall endeavor to get the Grant-in-aid admitted to course with CEBA combination in Commerce Wing and course with PCMB Combination in Science Wing at the earliest. Thereafter all the posts shall be filled as Grant-in-aid posts only, with the approval of the Competent Authority.

(v) The Institution may in future create any additional posts in the existing cadres and /or any new posts not included in Schedule-I strictly following the standard staffing pattern prescribed by the State Government viz., Student Strength & number of Sections in any academic course with the approval of the Competent Authority. Thereafter such posts shall be included in Schedule-I and filled as Grant-in-aid posts only.

7. Work Load:

(a) As per the Karnataka Pre-University Education (Academic, Registration, Administration and Grant-in-aid) Rules 2006, in a Pre-University College every Arts and Commerce subjects shall be taught for a minimum of 4 hours per week per section and every Science subject shall be taught for a minimum of 5 hours per week per section including 2 hours practical. Every Pre-University College shall work for at least 220 days in an academic year.

(b) The direct teaching hours for the teaching faculty is prescribed as follows:-

Faculty	Teaching Hours/Week
Principal	6
Lecturer	20

8. Direct Recruitment:-

(i) The Management of the Institution (Appointing Authority) if found necessary to fill up any vacancy shall take necessary steps with the approval of the Competent Authority to invite application from the eligible candidates by advertising the existing vacancies in the leading newspapers both in Kannada & English in the State and such other media of publication as deemed fit, by specifying the category of posts, number of vacancies, conditions of eligibility and method of selection etc.

(ii) No recruitment shall be made beyond the sanctioned strength in Schedule-I.

9. Board of Selection:

The following Boards of Selection are prescribed for the purpose of making selection of candidates eligible for appointment.

i) For Teaching Faculty:

a) The President , Rajya Vokkaligara Sangha.	Chairman
b) An expert in the subject from a Govt. PU College nominated by the Director, Pre-University Education, Bengaluru.	Member
c) An expert in the subject from a Private/Aided PU College nominated by the Director, Pre-University Education, Bengaluru.	Member
d) Representative of the Social Welfare Department/ Backward Classes Department.	Members
e) Chief Executive Officer, Rajya Vokkaligara Sangha.	Member
f) Principal, Srigandhadakavalu Pre-University College (Grant-in-aid), Bengaluru.	Member-Secretary

Quorum: The quorum for the meeting shall be 4 members of the above out of which one member shall be from d) and the other member shall be either from b) or c).

ii) For Non-Teaching and other Staff:

(a)	The President , Rajya Vokkaligara Sangha	Chairman
(b)	A nominee of Director of Pre-University Education in the rank of Deputy Director and above.	Member
(c)	An expert in the field of Administration in the rank of a retired Group-A Officer of Central government/ State Government.	Member
(d)	A nominee of Registrar of Co-operative Societies in Karnataka.	Member
(e)	Representative of the Social Welfare Department/ Backward Classes Department.	Members
(f)	Chief Executive Officer, Rajya Vokkaligara Sangha.	Member
(g)	Principal, Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru,	Member
(h)	Administrative Officer, Rajya Vokkaligara Sangha Head Office.	Convener

Quorum: The quorum for the meeting shall be 5 members of the above out of which two members shall be from (d) and (e) and the other member shall be either from (b) or (c).

10. Selection of Eligible Candidates:

i) The Board of selection after adopting the prescribed procedure shall prepare a final select list from among the candidates who have applied for appointment and forward the same to the Appointing Authority.

ii) The method of selection should ensure selection of the best talent and selection procedure for Teaching Faculty shall include adoption of the criteria and procedure as specified in **Appendix-A**.

iii) In respect of Non-Teaching and all other posts, the selection procedure prescribed in the relevant rules/ guidelines issued by the Director of Pre-University Education/ State Government shall be followed.

11. Appointment of Candidates:

i) The candidates whose names are included in the final select list made available by the Board of Selection may be appointed by the Management of the Institution (Appointing Authority) with the approval of the Competent Authority and after conducting necessary medical examination and verification of Education qualification certificates of each such selected candidate as prescribed in the relevant rules.

ii) If a candidate, upon issue of the order of appointment, does not report for duty within the stipulated time limit, his/her appointment shall be treated as cancelled. The next candidate in the order of merit to be appointed against the vacancy. If the next candidate also does not report for duty, then the vacancy shall be notified as a fresh vacancy to be filled in the next or subsequent recruitment..

12. Probation:

i) All employees appointed on regular basis to the service of Sriganthadakavalu Pre-University College (Grant-in-aid), Bengaluru, shall be on probation for a period of Two Years.

ii) The period of probation may for the reasons to be recorded in writing, be extended by the Appointing Authority for such period as it may deem fit.

iii) The Appointing Authority shall on the expiry of two years period/extended period, declare the probationary period to have been satisfactorily completed by the concerned employee on the basis of performance.

iv) An employee whose probationary period is not declared for unsatisfactory performance or for any other misconduct during the period of probation shall be liable for termination with the approval of the Competent Authority at any time without any prior notice.

13. Promotion :

i) The appointing authority if found necessary to fill up a vacancy in the promotion quota within the sanctioned cadre strength in the respective category of posts as per the C & R Rules shall consider promotion of eligible employee against such vacancy with the approval of the Competent Authority.

ii) The procedure prescribed by the Director, Pre-University Education/ State Government shall be adopted for effecting promotion. .

14. Seniority:

(i) The Management of the Institution shall prepare and maintain every year as on 1st January a seniority list of employees of each category of posts in the Institution.

(ii) For preparation of the seniority list, the guidelines prescribed in Karnataka Government Servants' (Seniority) Rules, 1957 shall be followed.

(iii) The Management which run more than one Institution shall prepare and maintain a combined seniority list of employees of each category of posts. Therefore, for teaching and non-teaching faculty of 4 Grant-in-aid Pre-University Colleges run by the Rajya Vokkaliga Sangha viz.,(1) Visveswarapura Pre-University College of Arts & Commerce, (2) Visveswarapura Pre-University Evening College of Arts & Commerce, (3) Visveswarapura Pre-University College of Science and (4) Srigandhadakavalu Pre-University College, a combined seniority list shall be prepared and maintained.

15. Application of other Rules:

The Karnataka Civil Service Rules, 1958 and all other rules governing service conditions of employees, made or deemed to have been made under Karnataka Civil Services Act 1978 (Karnataka Act 14 of 1990) shall apply only to the Grant-in-aid employees of Srigandhadakavalu Pre-University College (Grant-in-aid), Bengaluru, as modified from time to time to the extent applicable to the institution.

16. Interpretation:

In case of any doubt or difficulty in implementing any of the provisions of these rules, the Executive Committee shall consult the Competent Authority and decision of the Competent Authority shall be final and binding.

By Order and in the name of
the Administrator,


(B.Siddaiah)

**Chief Executive Officer,
Rajya Vokkaligara Sangha.**

To:

1. The Principal Secretary to Government, Co-operation Department, M.S.Building, Bengaluru.
2. The Principal Secretary to Government, Education Department (Primary & Secondary Education), M.S.Building, Bengaluru.
3. The Registrar of Co-operative Societies in Karnataka, No.1, Ali Asker Road, Bengaluru.
4. Director, Pre University Education, Palace Road, Bengaluru.
5. Administrator, Rajya Vokkaligara Sangha, K.R.Road, V.V.Puram, Bengaluru.
6. Principal, Srigandhadakavalu Pre-University College (Grant-in-aid), Srigandhadakavalu, Outer Ring Road, Vishwaneedam Post, Bengaluru-560 091.
7. Notice Board of Rajya Vokkaligara Sangha Head Office, K.R.Road, V.V.Puram, Bengaluru.
8. Notice Board of Srigandhadakavalu Pre-University College (Grant-in-aid), Srigandhadakavalu, Outer Ring Road, Vishwaneedam Post, Bengaluru-560 091.
9. Office File/Spare copies.